

MEDIATION AGREEMENT CHECKLIST

Mediation is a collaborative form of dispute resolution where the parties in dispute resolve the dispute themselves, with the assistance of a 3rd party neutral (the mediator), instead of an arbitrator or judge ruling who is right or wrong. This checklist serves as a guide for what's included in an agreement, reached through mediation.

General	
Names of disputing parties	<input type="checkbox"/>
Indication of whether the agreement is full or partial settlement of the issues	<input type="checkbox"/>
Monetary Terms (if applicable)	
The amount of payment	<input type="checkbox"/>
Who will make the payment	<input type="checkbox"/>
How the payment will be made	<input type="checkbox"/>
When the payment will be made	<input type="checkbox"/>
Other details regarding payment relevant to the specific case	<input type="checkbox"/>
Enforcement clause(s), in the event of non-compliance	<input type="checkbox"/>
Non-Monetary Terms (if applicable)	
What will be done	<input type="checkbox"/>
How it will be done and/or to what measurable standard will it be done	<input type="checkbox"/>
Who will do it	<input type="checkbox"/>
When it will be done by	<input type="checkbox"/>
Other details regarding non-monetary items, relevant to the specific case	<input type="checkbox"/>
Enforcement clause(s), in the event of non-compliance	<input type="checkbox"/>
Signatures	
Dated signatures of all parties, to the agreement	<input type="checkbox"/>

